

## **Petitioning, Solicitation and Distribution of Literature**

Adopted by the C. A. Friday Memorial Library Board of Trustees on March 7, 2022

Supersedes: Displays/Exhibits/Petitioning Policies

### **Purpose**

The Library Board seeks to balance the Constitutional rights of citizens in public places with the right of library customers to seek information in a pleasant atmosphere. This policy outlines procedures to be followed by individuals and groups that wish to protest, petition, canvass (including the taking of surveys and the circulation of petitions), sell (including the seeking of donations), or distribute literature at the Carleton A. Friday Memorial Library.

### **Petitioning In the Library**

It is the policy of Carleton A. Friday Memorial Library that protesting, petitioning, solicitation, distribution of literature or leaflets, canvassing, or similar types of appeals by members of the public other than Carleton A Friday Memorial Library and Friends of the Friday Memorial Library are not allowed in libraries. Exceptions may be made for specific City Department or County projects with approval of the Library Director.

### **Petitioning On Library Grounds**

Groups or individuals who wish to protest, petition, solicit, canvass or distribute literature to the public on library sidewalks, or other grounds surrounding the library building, may do so if they have the approval of the City of New Richmond and do not impede access by the public to the building or interfere with the use of the building. Additionally, any petitioning shall not interfere with library users or staff members, and must comply with all other applicable policies set forth by the C. A. Friday Memorial Library and the City of New Richmond.

### **Exceptions and Guidelines**

- Library sponsored guest authors or performers may be granted permission to sell materials as part of a performance or agreement between the Library and the seller.
- The Friends of the Library may be permitted to solicit memberships and donations within the library or on library property.
- The only exceptions to the non-solicitation policy are for fundraising activities that involve Library staff and/or their extended families per the Employee Handbook or those authorized by the Library Director for Library or City of New Richmond sponsored activities.
- Library book sales may be held in the library and on library property as long as the proceeds directly benefit the Library or the Friends of the Library.
- Library staff may take surveys related to library business in any part of the library.