

Guidelines for Donating Materials

Thank you for choosing to donate gently used books, DVDs, and/or CD audiobooks to Friday Memorial Library



We are happy to accept any items...

- In good condition with no pen, pencil or highlighter markings.
- That are completely intact without missing pages or parts.

We are unable to accept...

- Any items that have mold or a musty/smoky odor
- Outdated media formats such as cassette tapes, VHS tapes, phonograph records, CD-ROMs and floppy disks
- Textbooks
- Puzzle books
- Condensed book compilations (such as Reader's Digest condensed books)
- Travel books or maps older than 3 years
- Computer or medical books older than 3 years
- Encyclopedia sets older than 5 year or incomplete sets

Things to keep in mind...

- If you have several boxes or bags of donations, please call ahead to allow coordination with staff to arrange the drop off.
- Please do not leave donations outside library doors after hours or in the book drop.
- Materials donated to the library cannot be accepted on a conditional basis.
- Items not added to the collection cannot be returned to the donor.
- All donations become property of the library.