

## Now Hiring: Youth Services Assistant

Do you love Pete the Cat's white shoes? Do you ever wish to let the wild rumpus start? The Friday Memorial Library is seeking applicants for a Youth Services Assistant. We are seeking applicants who are passionate about customer service; knowledgeable about materials and programs that appeal to children, teens and families; and able to work individually as well as part of a team.

This part-time position is responsible for providing programs and services to children and families. The Youth Services Assistant assists library patrons with using library services, facilities, and equipment; recommends library materials; and participates in community outreach. The successful candidate will have high customer service standards, a genuine ability to relate to kids and their parents, a sense of humor, and the flexibility to adapt to changing priorities and technologies. A minimum of 2 years of experience working directly with groups of children ages 4-12 and their teachers is required. The ideal candidate will have experience selecting high interest, quality children's literature to share with children, along with experience creating age-appropriate, book-based activities. More information about the position including the complete job description and physical requirements are posted on the Library's website.

We are filling one open position at this level. A range of daytime and evening hours with rotating weekend hours is required of this position. The position will average 19 hours per week, and has a starting rate of \$15.50 per hour. The deadline for applicants is Monday, June 25<sup>th</sup>, at 5:00 p.m.

Applications are available on the library's website, the City's website, or inside the library. Please submit a cover letter, resume, and completed City of New Richmond application to Sarah Reese, Human Resources Manager, at [sreese@newrichmondwi.gov](mailto:sreese@newrichmondwi.gov). Applications that are incomplete or received after the deadline will not be considered.